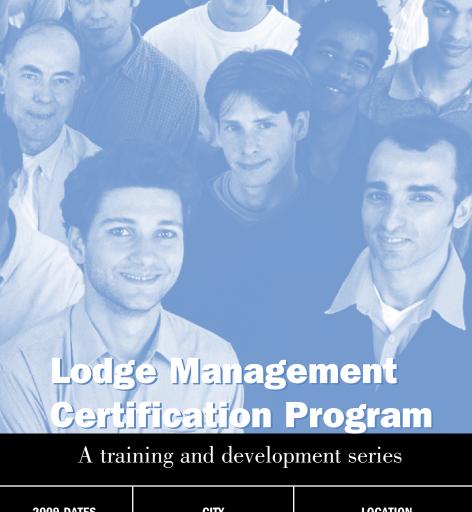
& Grand Lodge F & AM of California 1111 California Street San Francisco, California 94108

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2009 DATES	СІТУ	LOCATION
June 6	Pasadena	Sheraton Pasadena Hotel
June 13	San Diego	Town and Country Resort & Convention Center
June 20	Fresno	Radisson Hotel and Conference Center
June 27	Sacramento	Radisson Hotel Sacramento
July 11	San Francisco	Crowne Plaza San Francisco International Airport
July 18	Chico	Holiday Inn

LODGE MANAGEMENT C

2009 Courses

odge management is more difficult now than ever before. Attracting and retaining members, meeting the needs of a diverse membership, communicating effectively, managing finances, and successfully governing a hall association are just some of the challenges that lodge leaders take on.

The Lodge Management Certification Program will arm you with tools and training to deal with these issues and more. The program offers five different

courses, each presented in an intensive one-day workshop taught by some of our most knowledgeable and experienced Masons. The courses are designed for lodge officers, committee members, trustees and hall association directors. Other Grand Lodge leaders are encouraged to attend, including district inspectors and committeemen.

This summer the five courses in the certification program are offered in six cities. Each course is a full day and covers four critical topics. Select one course and the city where you will attend. You may register for other courses in other cities using separate registration forms.

WORKSHOP SCHEDULE				
Registration				
Course begins				
Lunch				
Course ends				

COURSES OFFERED	TOPICS COVERED
Program Planning	Annual program planning Event planning Stated meetings and degrees Increasing interest in lodge programs
Lodge Finance	Essentials in lodge finance Lodge budget and reporting Audit procedures Investments and long-range planning
Hall Association Management	Corporate structure Roles and responsibilities Finances and reporting Capital planning
Membership Development	Membership trends Effective use of the Pass It On program On The Level program Member retention strategies
Lodge Administration	Membership data management Lodge governance Management guidelines and ordinances Communication strategies

For more information, e-mail khegg@freemason.org

ERTIFICATION PROGRAM

2009 Course Registration

Name		
Lodge		
Address		
City	State	ZIP
Telephone	E-mail	
REGISTRATION DEA	ts \$40 per person, which include DLINE e for each city is shown below.	es lunch and materia
STEP 1 SELECT ONE COURSE	STEP 2	REGISTRATION
☐ Program Planning	CITY ☐ Pasadena, June 6	DEADLINE May 27
☐ Lodge Finance	☐ San Diego, June 13	June 2
☐ Hall Association Management	☐ Fresno, June 20	June 8
☐ Membership	☐ Sacramento, June 27	June 12
Development	San Francisco, July 11	June 26
Lodge Administration	☐ Chico, July 18	July 3
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